**Job Title:** Teacher - Spanish - Atlee HS  
**Closing Date/Time:** Continuous  
**Salary:** $42,462.00 Annually  
**Job Type:** Full Time  
**Location:** Atlee High School, Mechanicsville, Virginia

**Department:** Atlee High School

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To apply, call Mike Duke at 804-365-4589 or email mduke@hcps.us

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### Description

**GENERAL RESPONSIBILITIES:**
To help students learn subject matter and skills which will contribute to their development as mature, able and responsible men and women. Responsible for planning, delivering and evaluating instruction based upon specific goals and objectives established by Hanover County Public Schools and Virginia Standards of Learning.

### Qualifications: KSA's, Education:

**SPECIAL REQUIREMENTS:**
Must hold or be eligible for Va. Teacher License w/endorsement in applicable subject area.

**KNOWLEDGE, SKILLS AND ABILITIES:**
Comprehensive knowledge of: modern practices, techniques, and methods of teaching; the principles of educational testing and principles and methods of remedial education; effective means of supervision and instruction as applied to the work of Instructional Assistants; the needs and requirements of working with students with disabilities; the principles and methods of educational research. Ability to: apply modern methods and principles of education to pupils functioning at the elementary and/or secondary school level; maintain an interest in the positive improvement and development of children, adolescents, or adults of normal and/or impaired learning ability; maintain proper discipline; establish and maintain effective working relationships with staff and students. Excellent written and oral communication skills.

**EDUCATION AND EXPERIENCE:**
Required: Bachelors Degree from an accredited institution. Preferred: Masters Degree from accredited institution.

### Terms of Employment:

**WORK SCHEDULE:** 10M – 7.25 hrs.  
**PAYGRADE:**  
**SALARY SCALE:** Teacher

### Physical requirements and Disclaimer:

**PHYSICAL CONDITIONS:**
Must have the use of sensory skills in order to effectively communicate and interact with other employees, students and the public through the use of the telephone and personal contact. Physical capability to effectively use and operate various items of office related equipment, such as, but not limited to a personal computer, calculator, copier, and fax machine. Work is typically performed in a school setting including; classroom, gym, cafeteria,
auditorium and recreational areas. Frequent walking, standing, occasional lifting up to 25 pounds may be required. Occasional travel with students on field trips may be required. Occasional movement of students by wheel chairs and other mechanical devices may be required. Regular instruction to special needs children may be necessary. Daily personal and close contact with students to provide classroom management and learning environment support is required. Regular contact with other staff members and parents is required. Frequent contact with parents by phone and in person is necessary.

Rev. 10/07; Hanover County Public Schools assures Equal Employment Opportunities and equal education opportunities for employees and students as required by Federal and State Orders and Laws. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks. This job description is intended to accurately reflect the position activities and requirements. However, management and administration reserves the right to modify, add, or remove duties and assign other duties as necessary. It is not intended to be and should not be construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position.